

## School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required, one in March)
- Lock Down (3 required)
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: 4/8/2021 Time drill was held: 1:07 (pm/am)

Exact time required to evacuate/shelter/secure: 39.23 sec.

Total Participants: 360

Remarks: Better!

This report is for emergency drill # 7 for school year 2020/21

Name of person conducting drill: David A. Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Paul R. Geyer

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title PSO Todd Nowak Gladstone PSD

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_